

GUNTHORPE with BALE PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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13th November 2025

Dear Councillors

You are summoned to the Parish Council Meeting of Gunthorpe with Bale Parish Council on Thursday 20th November 2025 at Gunthorpe Village Institute at 7pm

Kerry Harris, Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of Interest and request for dispensations in any of the agenda items
3. To Approve Minutes of the Parish Council Meeting held on 11th September 2025
4. Matters arising on the Minutes (for information only), not included on the agenda
5. Open forum for Public Participation
 - (i) Receive reports from NCC Cllr Aquarone and NNDC Cllr Butikofer.
 - (ii) An opportunity for members of the public to raise questions or concerns
6. Financial and Governance Matters
 - (i) To Approve the Cashbook and Payments List
 - (ii) To Approve the Budget and Precept for the 2026 – 27 Financial Year
 - (iii) To review and Approve the following policies:
Reserves, Internal Control, Data Protection
 - (iv) To receive an update on the new website and Clerk's email address
 - (v) To Approve £7.20 as a contribution towards Training costs for the Clerk (Online Course by NPTS - Assertion 10: Digital and Data compliance. Total cost.- £36 + VAT. NPTS now add VAT to their invoices so the cost will be paid by Thursford PC and 20% of net cost reclaimed from each of the other Councils the Clerk works with.).
7. To receive an update and Approve any action towards the Update of the Parish Plan
8. To receive an update on the Parish Council website
 - (i) To Approve training costs for the Clerk in Accessibility & updates to the website: 50% of costs for the 2 PC websites the Clerk works with continuing with wix – maximum £50 (full charge £95-£100)
9. To receive an update on the Bale Village Hall website
10. To receive an update on the Bale Defibrillator and Approve any Action
11. Planning
 - (i) To Note Planning applications since last PC meeting
 - (ii) PF/25/2204 The Lodge, Field Dalling Rd, Bale – Replacement of timber windows with UPVC Sash windows (25th November)
 - (iii) Planning applications since the close of the agenda
12. To Approve any Action on Highways matters
 - (i) To receive an update on the Community Speedwatch in Bale, if available
 - (ii) To receive an update on the SAM2 and Approve any action
13. To note Correspondence since the last meeting
14. Any other business – for information only
15. To confirm dates for next meetings: ** February 2026 at Bale Village Hall. ** May at Gunthorpe Village Institute (Feb, May, September, November + Annual Parish Meeting between 1st March and 1st June)
16. To close the meeting

Attached: Minutes (September meeting) Cashbook & Payment list, Budget report & spreadsheet, Policies: Reserves, Internal Control, Data Protection